

TOWN OF MADISON - PUBLIC NOTICE

The Inhabitants of the Town of Madison are hereby notified of a public meeting. The time, place and purpose of which are as follows:

MINUTES
BOARD OF SELECTMEN
Old Point Ave School Meeting Room (108 Old Point Ave)
Monday June 27, 2016
6:30 p.m.

- A. Salute to the flag: Meeting was called to order at 630pm.
- B. Nominations for electing Chair and Vice Chair of the Select Board. Motion by Jack Ducharme to nominate Al Veneziano as Chair for 2016/2017, seconded by Paul Fortin. Motion carries. Motion by Paul Fortin to nominate Jack Ducharme for Vice Chair, seconded by Al Veneziano. Motion carries.**
- C. Roll Call: All Selectmen were present (Al Veneziano, Jack Ducharme, Paul Fortin, Ron Moody and Mike Edgerly).
- D. Consent Agenda: Warrants Dated: : #33 (5/23/16 - \$485,412.60); # 34 (5/23/16 - \$2,350.77); # 35 (6/13/16 - \$145,993.04); Payroll Registers Dated: #21 (5/26/16 - \$9,749.42); #22 (6/2/16 - \$15,509.01); #23 (\$34,307.24): #24 (6/16/16 - \$9,811.33): Motion from Mr. Edgerly to approve, seconded by Mr. Fortin. Motion carries 5-0.

Request for Game of Chance from Tardiff/Belanger American Legion Post #39. Motion by Mr. Fortin to approve, seconded by Mr. Ducharme. Motion carries 5-0.

Quit Claim Deeds: Due to the sale of town property at auction on June 3 there were a number of quit claim deeds. Town Manager Tim Curtis summarized that some were to correct past oversights, some were to complete transactions for tax acquired property and some were because past due taxes had been paid by the property owners. A motion was made by Mr. Ducharme to approve the 7 quit claim deeds as follows:

The Estate of Frank Tripp	Houghton Street
Patrick Daigle	15 Pearl Street
Philip Morey	Off Business Park Drive (Map 002-063K)
Gabrielle Savage	29 Jones Street
Kelly Samaroo	32 Naomi Ave
Edward Methe	84/86 Pine Street
Robert LeBlanc	41 Hardy Street

Motion seconded by Mr. Fortin, motion carries 5-0.

- E. Discuss acceptance of meeting minutes of May 23, 2016, and June 13, 2016. Motion to approve both sets of minutes by Mr. Edgerly, seconded by Mr. Ducharme. Motion carries 4-0 (Mr. Moody abstained).

Motion from Mr. Fortin to accept the minutes from Town Meeting on June 13, 2016, seconded by Mr. Ducharme. Motion carries 4-0 (Mr. Moody abstained).

- F. Old business (Selectmen's Concerns from immediately preceding meeting): None

- G. Items of Communication:

Town Manager Curtis updated the board on his court date with Dwayne Holmes of Maine Property Services. Mr. Holmes was due in court for a disclosure hearing on June 10, but due to his incarceration on another matter he declined transport from the State Prison to attend the hearing. The Judge terminated the case which

means the Town can request another disclosure hearing in 6 months. The Town has already received a judgement and placed a lien on Mr. Holmes property in Oakland for the \$4000 owed for not mowing as contracted in 2015.

The DOT has conducted a traffic study on East Madison Road and shared the results with the Town Manager. The recommendations are for a 50 MPH speed limit on most of the road and a 30 MPH limit within the East Madison village area. The recommendations now go to the state for approval after which new signage will be posted. The Town Manager also noted that the radar sign has collected data over the past 30 days which shows the average speed coming into the East Madison village was 27 MPH and 40 MPH heading out of the village.

Sheriff Lancaster has told the Town Manager that the new police cruiser is lettered, equipped and ready to go on line Friday. Net cost was under \$26,300.

The Town Office will be closing early (11am) on Thursday, June 30 to allow for the staff to close out the fiscal year. The office will also be closed on Monday, July 4 in observance of Independence Day.

Fairpoint has announced that they have boosted service in several parts of rural Madison.

There have been a number of complaints regarding sidewalk conditions and the Highway department has taken bids for the work from Fine Line Paving. As an infrastructure improvement this work is eligible for TIF funds. Town Manager Curtis recommends starting with Main Street in front of Buzzy's Barber Shop. Road Commissioner Glen Mantor says the crew could get the work done in July. Motion from Mr. Fortin to approve spending up to \$11,750 from TIF for sidewalk repairs, seconded by Mr. Ducharme. Mr. Veneziano asked about the sidewalk on Learner's Lane by the Elementary School. Town Manager Curtis said he had talked with the Road Commissioner and with Chris LeBlanc from MSAD59 regarding that sidewalk. Glen says it needs considerable work due to drainage issues. The Town Manager said that sidewalk is on school property and Chris says it is part of the school's capital improvement plan. Mr. Veneziano expressed concern about the confusion about who should be in charge of fixing that sidewalk. Motion carries 5-0.

The Town Manager reported that 30 day notices for tax liens to be placed on unpaid 2015 property taxes will go out by Friday July 8.

Madison Anson Days flyers are in draft form and a commercial is being produced this year by John Harlow of Channel 11. The Town received a \$1500 grant from the Kennebec Valley Tourism Council to promote this year's event.

Town Manager Curtis told the board that the current Checkbook Balance is \$1.1M. This time last year it was \$1.3M. With no unexpected expenditures the Town should be able to continue through July and August on schedule with the next wave of tax revenues coming in September.

H. New Business

1. Discuss Board and Committee Appointments: The board reviewed the summary sheet of appointments for the 2016/2017 fiscal year. Mr. Ducharme moved the following appointments:

Robert Dunphy for a one year appointment as Code Enforcement, Plumbing Inspector & 911 Addressing Officer

Robert Dunphy for a three year appointment as Health Officer

Don French for a one year appointment as Fire Chief

Marc Leslie for a one year appointment as Emergency Management Director

Glen Mantor for a one year appointment as Tree Warden

Tim Curtis for a one year appointment as Tax Collector

and Jim Elias for a one year appointment as Overseer of the Pines.

Motion seconded by Mr. Moody, motion carries 5-0.

The Board also reviewed appointments to various boards and committees. By written ballot the following appointments were confirmed:

Advisory Board: Lynn Andrews, Dana Berry, Doug Denico, Jeff Drew, Jeff Foss, Jim Ireland, Michelle LeBlanc, Margi Brown, Tim Worster, Ken Moore, Lew Ouillette, Jean Veneziano, Rob Shibley, Robin Turek and Cathy Wilson.

Planning Board: Lew Ouillette, Brett Hagopian

Board of Appeals: Christine Stratton, Jim Ireland

Board of Ethics: Corey Estes, Margi Brown & Phil Morey

Recreation Committee: Chris LeBlanc, Mike Theriault & Corey Estes

Solid Waste & Recycling Committee: Sharane Holt, Renee Bristow & Diane Pinkham.

2. Discuss proposed municipal salaries: With the passage of the municipal budget at Town Meeting, the funding is in place for a 2% across the board pay increase for the 16 full and part time municipal employees. The Town Manager provided the sheet of Town Employee Compensation for the boards review. Motion by Mr. Fortin to approve a 2% increase for the Town Employees for the 2016/17 fiscal year, seconded by Mr. Ducharme. Motion carries 4-0 with one abstention (Mr. Moody for potential conflict of interest).
3. Discuss Board representation on the SCTV (Channel 11) Board of Directors. With Ron Moody replacing former Selectmen Cyp Johnson on the Board there is a vacancy on the Channel 11 Board of Directors. Motion by Mr. Fortin to recommend Ron Moody to fill the vacancy on the SCTV11 Board, seconded by Mr. Ducharme, motion carries 4-0.
4. Discuss 2017 mowing for Town Owned Properties. Town Manager Curtis mentioned he had discussed mowing the Preble Ave recreational ball fields with Recreation Director Chris LeBlanc. Chris suggested that he be authorized to oversee mowing in 2017 from the recreation budget. Mr. Curtis noted that the budget for recreation mowing (20-01-20-15) was set at \$5,000 which is the same amount for the current contracted mowing. The Town Manager's recommendation was to try mowing under the recreation supervision for Preble Ave in 2017 and contract out for Cemeteries, and other Town Properties. Mr. Ducharme asked if the Recreation Committee would put mowing out to bid. Town Manager Curtis said it was his understanding that the Rec Committee would use part time staff to mow. It was the consensus of the Board to try this approach to mowing and maintaining the Preble Avenue ball fields for 2017. This fall the Town Manager will request bids for cemetery and other town owned properties.
5. Discuss Cemetery Plot Sales and Markers: Finance Officer Tammy Carrier oversees the plot sales for Forest Hills Cemetery and made a presentation to the Board for consideration of markers and road names to help people identify where certain plots and areas are. Her recommendation is to have markers made with names for the three main roads that run north and south through Forest Hills, and to have 6"x6" markers that would help to identify certain sections. Total estimated cost for this project would be \$1,400 and funds would come from the interest earned on perpetual care investments. Motion by Mr. Fortin to approve the use of \$1,400 to pay for these markers and signs in Forest Hills, seconded by Mr. Edgerly. Motion carries 5-0.

The Selectmen oversee changes to plot sales and Tammy recommends allowing lots 1171, 1173, 1200, 1201, 1202 & 1203 to be sold as 2 person lots rather than limited to 6 person lots. Motion by Mr. Fortin to allow those lots to be sold as 2 person, seconded by Mr. Moody. Motion carries 5-0.

6. Discuss Madison/Anson Days funding from TIF: The Board needs to publicly allocate funds from TIF for this year's festivals. Motion by Mr. Moody to allocate \$14,500 from TIF to the Madison/Anson Days fund and \$6,000 from TIF for the Annual Christmas Celebration, seconded by Mr. Ducharme, motion carries 5-0.
7. Discuss Policy on "Toll Bridge" Fundraising: The VFW Auxilliary held a fundraiser on the Madison Anson Bridge Saturday May 28 and raised nearly \$2,500. The Board had asked the Town Manager to

look into the liabilities and draft some proposals for future events. MMA confirmed that the town has no liability for such events, and Town Manager Curtis made the suggestion that the board authorize one day a year (the Saturday of Memorial Day weekend), and designate that the fundraising be limited to the American Legion and the VFW.

There was a wide variety of opinions on the board. Mr. Veneziano asked if two days should be authorized. Mr. Ducharme warned against making a policy too restrictive. Mr. Moody thought that each request for using the bridge for a fundraiser should come before the board on a case by case basis. Mr. Edgerly was concerned that too many fundraisers on the bridge will cause people to avoid going through Madison and have an adverse effect on local businesses. The Board instructed the Town Manager to get input from Anson and to come back to the board with other options.

8. Discuss completion of Ingals Street project: With the exception of some hydroseeding the Ingals Street project has been completed. Contractor Jeff Lloyd had sent a letter to Dirigo Engineering with two requests. One to fund an additional \$10,896 for handwork to driveways, and the other request to remove the \$2700 deduction for asphalt adjustment. Aaron Dyer with Dirigo recommended approving ML Lloyd's first request but leaving the asphalt adjustment alone. This would result in a net increase in the contract of \$4,691.05 from the original award of \$366,750 to an adjusted award of \$371,441.05. Motion from Mr. Ducharme to approve the additional spending for Ingals Street, seconded by Mr. Fortin.

Mr. Edgerly was concerned that ML Lloyd did not ask for a change order ahead of time. Town Manager Curtis said that in his conversation with Jeff Lloyd, Jeff understood that he did the work without authorization and ran the risk of not getting paid. There was also concern about engineering oversights that did not anticipate these problems. The Town Manager said there are a lot of lessons that the Town can learn from Ingals Street for future projects such as Heald Street. Motion carries 5-0.

9. Discuss Recycling Options: Town Manager Curtis reported that residents and businesses who had participated in the town funded curbside recycling program received a notice from Roy's Recycling offering pickup for a fee. Mr. Curtis had considered putting out containers to collect recycling but now wants to wait and see the response to the private sector offer.

The Town Manager mentioned that the Town will continue to pay \$25 per ton with the contract with Waste Management, but that the cost of recycling is increasing as a whole. WM had told him that new contracts for handling single stream recycling would possibly be as much as \$50 per ton.

10. Discuss Tax Acquired Properties: With the sale of 6 properties at public auction on June 3, 2016 the Town now has 4 remaining tax acquired properties to review. Town Manager Curtis noted that one of the three properties on Sugarloaf Lane remains unsold and the person who bought the other two is no longer interested, Mr. Curtis recommends listing that property with a local real estate agent for \$15,000.

The property on 888 Lakewood Road is almost paid up on 2013 taxes, and the owner of 160 Whittier Farm Road is working on a home equity loan. The board may want to consider what happens there if the owner is not eligible for a loan. Mr. Fortin said he would hope that the homeowner would make plans to sell the property to pay the taxes rather than seeing the Town have to evict and sell.

51 John Street is vacant and cleaned out with great work from the Highway crew. A couple of local contractors have reviewed the property and one has recommended tearing it down. With all the money owed to utilities and the town the total for 51 John Street is approaching \$8,500. Mr. Edgerly was concerned that the Highway crew spent all that time removing garbage from a building that the Town would tear down. The Town Manager said in his opinion it was a health and sanitary issue to clean out this property sooner than later. Mr. Veneziano said the Town should look into contracting that kind of cleanout in the future.

The Board directed the Town Manager to have realtor Adrien Harris look at the property for potential sale and to get quotes for demo.

11. Discuss Matching Grant Applications: There were a total of 9 applications during this round with a maximum of \$25,000 to be granted. After tabulating the review scores from the Selectmen and himself, Town Manager Curtis reported to the board that the 6 top scores were for Perkins Place (\$5,000), Logland Forest Products (\$5,000), Elm House Laundromat (\$1,900), Country Greenery (\$2,000), Little Wonders Daycare (\$5,000) and Dirigo Timberlands (\$5,000). Motion from Mr. Edgerly to grant the top six for a total of \$23,900, seconded by Mr. Ducharme. Mr. Fortin explained to the board that he did not offer a score for the application from Dirigo Timberlands because he has business dealings with them. Mr. Moody abstained from the vote since he was not familiar with the process. Motion carries 4-0.

The Town Manager noted that the next round of applications will be due in September. Those businesses who did not receive an award this round would be eligible to apply again.

- I. Selectmen's Concerns: Mr. Ducharme expressed concerns about comments made in the paper about the Board of Selectmen's apparent need for improved communication. The comments were made by Mr. Moody while he was running for Selectman. Mr. Ducharme asked Mr. Moody what the board should be doing to communicate better. Mr. Moody said that this was not the place for this discussion.

Mr. Veneziano asked that a future board meeting schedule be on the July 11, 2016 agenda.

- J. Citizen's Concerns: None

- K. Adjournment. Meeting adjourned at 8:13pm