

TOWN OF MADISON - PUBLIC NOTICE

The Inhabitants of the Town of Madison are hereby notified of a public meeting,
The time, place and purpose of which are as follows:

MINUTES – Notation Added to New Business, Item #1
BOARD OF SELECTMEN
OLD POINT AVENUE FACILITY, 108 OLD POINT AVENUE, MADISON
Monday, March 10, 2014
6:30 p.m.

- A. Salute to the flag. Done
- B. Roll Call. Present were Albert Veneziano, Jack Ducharme, Cyp Johnson, and Paul Fortin. Bruce Bristow was absent.
- C. Consent Agenda.
 - 1. Warrants dated: #64 (2/24/14), #65 (02/25/14), Payroll Registers: Week #9 (02/27/14), #10 (03/06/14). Selectman Ducharme made a motion to accept. Selectman Johnson seconded. Motion carried.
 - 2. Discuss application of Tardiff-Belanger Post #39 American Legion for a license to operate a Game of Chance. Selectman Johnson made a motion to approve the license. Selectman Ducharme seconded. Motion carried.
 - 3. Discuss application of Tardiff-Belanger Post #39 American Legion for a license to operate Beano. Selectman Fortin made a motion to approve the license. Selectman Ducharme seconded. Motion carried.
- D. Discuss meeting minutes of February 24, 2014. Selectman Fortin made a motion to accept. Selectman Ducharme seconded. Motion carried.
- E. Old business (Selectmen's concerns from immediately preceding meeting). None.
- F. Items of Communication.
 - 1. Budget outline was discussed.
 - 2. Town Manager updated the Board with the budget history.
 - 3. Town Manager attended meeting with Bob's Cash Fuel regarding energy audits
 - 4. Town Manager met with SAD Superintendent and Board Chairman looking for ways to combine services.
 - 5. Town Manager attended a SAD budget meeting – waiting for revenue figures before looking into whether any cuts need to be made.
 - 6. Met with Peter Smith regarding server change over. Old server to be installed at the library for backup.
 - 7. Town Manager met with Seacoast Security on pricing of video cameras at the new playground and parking lot.
 - 8. Summit Natural Gas held two informational meetings in town. Approximately 60 people attended.
 - 9. Town Manager is working with the departments on budgets for the March 31st meeting.
 - 10. Town Manager has spoken with Joan Fortin regarding the TIF. The questions by DECD have been addressed. Town Manager believes we'll have final approval this week.
 - 11. Town Manager has meeting with KVCOG and SEDC this week.
 - 12. Bee Line is increasing their rates effective April 1st.
 - 13. CPI is 1.5% this year.
- G. New Business.

1. Discuss grant applications. Tim Curtis gave the Board a packet of submitted applications for the matching grant program. Deadline is Friday, March 14th. We have \$25,982 to distribute. Tim would like to review them at the next meeting – March 24.

We were invited to apply for a grant – MV Block which burned March 8, 2012 – a micro enterprise grant of \$25,000. Letter of intent was to fill in the area, approximately 30 – 40 feet from the sidewalk and then taper it down. This would allow us to remove the fence and debris from the side of the building. This is being proposed as a joint project between CDBG, the Town of Madison and the property owner. An in-kind donation of fill by the Town of Madison at a value of \$15,000 was noted. If approved by CDBG, all contracts would go out to bid. Project would be done in late August or early September. We have until April 17th to submit the application. Tim recommends holding a public hearing on March 24. Selectman Fortin made a motion to apply for the Community Development Block Grant. Selectman Johnson seconded. Motion carried. **This motion was rescinded and restated at the Board's March 24, 2014 meeting.**

2. Discuss revolving loan interest rate. The Board set the interest rate at 5% last July. Selectman Fortin would like to see the banks involved in reviewing the loan documents if they're willing. Selectman Fortin made a motion to table this until the Town Manager can meet with the lending institutions to come back with information for the Board to work with. Selectman Johnson seconded. Selectman Ducharme abstained from voting. Motion carried, three in favor, one abstained.
3. Update on Comprehensive Plan. Tim Curtis reviewed the Comprehensive Plan with the Planning Board. The State Planning Office has agreed to review the plan prior to Town Meeting. The Board supported this.
4. Discuss website. Tim discussed the hits to the current site and the most common pages. MSAD 59's site was discussed – it's free for educational purposes through Google Apps. Virtual Town Hall will build our website for \$4,000. Hosting is \$1,500/year. Funds to come from TIF. Selectman Fortin made a motion to follow through the recommendation of the Town Manager (Virtual Town Hall) and the Economic Development consultant. Selectman Ducharme seconded. Selectman Ducharme would like to review it before it goes live. Motion carried.
5. Discuss SAD request for a bus loan. Town Manager Berry stated the SAD has been approved by the State for a bus reimbursement plan (SAD buys bus one year and gets reimbursed the following year). The SAD would like the Town to loan the SAD the money for two busses which is \$170,000 from FY 2014/2015. Reimbursement to the Town would be in FY 2015/2016 for one of the busses and the funds from the other bus would be used to purchase an additional bus, with the reimbursement in FY 2016/2017. This would put them back on a rotation basis. Chris Roy, Transport Director for the school was present along with School Board members Jeff Wright and Robert Hagopian. We would take the funds from surplus. As of June 30, 2013, we had 2.1 million in surplus. (Auditor recommends 2 – 3 months operating costs on reserve. Operating costs are \$800,000/month). Selectman Fortin mentioned that we have approximately 4 months operating costs between the town and the school. He would like to see the town and the school drop down the surplus. Town Manager Berry said the SAD needs \$800,000 to \$1,000,000 to pay their bills as the state doesn't always pay every 30 days. Selectman Fortin said the town doesn't then need to carry a high surplus. Selectman Fortin recommended the school board take it from their surplus account. Chris Roy stated that the schools surplus is their cash flow – they don't have \$170,000. Selectman Fortin made a motion to have the Town Manager come up with a reserve management plan with both the SAD and the County. Selectman Johnson seconded. Town Manager recommended that we leave the County out of this. Selectman Ducharme talked about Tax Anticipation Borrowing – it's less than 5% to borrow. Motion carried.
6. Discuss Solid Waste and Recycling. We've organized a committee which consists of Mary Tomlinson, Paul Fortin, Chris Roy and Dana Berry. We've gotten together once and are gathering information on what other Towns are doing. Town Manager Berry asked the Board to authorize Tim Curtis as the

point person on this. The Town Manager doesn't have any time to be the point person on it. Selectman Ducharme doesn't think that solid waste is an economic development project. Nor is there a hurry to get this project done – if there is no resolution by June 30, then we will pay Chris Roy on a monthly basis until a resolution has been made. Town Manager stated that it is listed as part of the TIF projects if approved. Chris Roy stated that Chris, Mary and Paul could still be working on this project. Selectman Fortin made a motion to table. Selectman Johnson seconded. Motion carried.

There's a recycling and solid waste conference in April at the Samoset Resort if anyone is interested in going.

7. Discuss financial support for Madison Idol. The Town has supported Madison Idol over the past few years. Selectman Fortin made a motion to give Madison Idol a donation of \$800. Funds to come from TIF. Selectman Ducharme seconded. Motion carried.
 8. Discuss property abatement for 16 Clairay Drive, Map 004, Lot 050-003. The Board signed the abatement. The Board also signed the Quitclaim Deed for this property as well.
 9. Discuss quitclaim deeds. There are four tax liens which have been paid since the town foreclosed on the property for nonpayment of taxes. Selectman Ducharme made a motion to approve the quitclaim deed for Albert Meng – East Madison Road. Selectman Fortin seconded. Motion carried. Selectman Ducharme made a motion to approve the quitclaim deed for Donald Harrington on Old Point Avenue. Selectman Johnson seconded. Motion carried. Selectman Ducharme made a motion to approve the quitclaim deed for Lee Ross and Tonya Ashby on Pleasant Street. Selectman Fortin seconded. Motion carried. Selectman Ducharme made a motion to approve the quitclaim deed for Abbie Willette on Main Street. Selectman Johnson seconded. Motion carried.
 10. Set date for Annual Town Meeting and Election. Town Manager recommended June 9 for Town Meeting and June 10 for Election Day. Selectman Ducharme made a motion to set the date of June 9, 2014 for Town Meeting and June 10, 2014 as Election Day. Selectman Fortin seconded. The Town Manager will work with the school to combine the election dates. Motion carried.
 11. Approve Democratic and Republican Election Clerks/Ballot Clerks for the next two years. Town caucuses were held recently. Ballot clerks need to be appointed by the Board. Selectman Johnson made a motion to approve the Republican and Democratic ballot clerks as presented for the next two years. Selectman Fortin seconded. Motion carried.
- H. Selectmen's Concerns. Selectman Fortin asked where we were at with Weston Avenue School. Town Manager said just waiting for the TIF to be approved. Selectman Fortin reinforced his intent with regard to surplus – a gradual change nothing drastic. Selectman Johnson had none. Selectman Ducharme had none.
- I. Citizen's Concerns. None.
- J. Executive Session to update the Board on labor negotiations pursuant to 1 M.R.S.A. §405 (6)(D). Selectman Johnson made a motion to go into executive session. Selectman Ducharme seconded. The Board went into executive session at 7:45 p.m. The Board came out of executive session at 8:41 p.m. No action taken.
- K. Executive Session to discuss Town Manager Performance Evaluation pursuant to 1 M.R.S.A. §405 (6)(A). This was tabled until all selectmen are present.
- L. Adjournment. Selectman Ducharme made a motion to adjourn. Selectman Johnson seconded. The meeting adjourned at 8:43 p.m.