

MINUTES

**MADISON SELECT BOARD
OLD POINT SCHOOL MEETING ROOM 104
108 OLD POINT AVENUE
Tuesday May 28, 2024
6:30 p.m.**

A. The meeting was called to order at 6:31pm and all saluted the flag.

B. Roll Call: All present except Selectman Bean.

C. Consent Agenda

1. A/P Warrants:

#38 – 05-13-2024 - \$551,400.27

2. Payroll Registers:

CORRECT PRIOR PAYROLL REGISTERS

#3 – 1-18-24 - ~~\$19,868.60~~ (s/b \$19,702.44 corrected)

#15 – 04-11-2024 - ~~\$22,630.72~~ (s/b \$18,192.34 corrected)

#16 – 04-18-2024 - ~~\$18,773.75~~ (s/b \$14,206.95 corrected)

#17 – 04-25-2024 - ~~\$19,265.59~~ (s/b \$14,911.49 corrected)

#18 – 05-02-2024 - ~~\$19,689.42~~ (s/b \$15,063.15 corrected)

#19 – 05-09-2024 - ~~\$19,569.70~~ (s/b \$15,210.74 corrected)

#20 – 05-16-2024 - \$23,996.35

#21 – 05-23-2024 - \$14,304.66

Motion by Ms. Estes to approve the A/P Warrants and Payroll Registers listed above, second by Ms. Dwyer. No discussion. Motion passed 4-0.

D. **Acceptance of the minutes** of the Select Board meeting on May 13, 2024.

Motion by Ms. Estes to approve the minutes of Select Board meeting on May 13, 2024, second by Ms. Dwyer. No discussion. Motion passed 4-0.

E. Old Business:

1. Review draft moratorium for controlled substance facilities

Chairman Veneziano explained the purpose of the moratorium – to temporarily prohibit any new facilities that provide controlled dosing on sites within the established safe zones in Madison from receiving permits or occupancy certificates between June 10, 2024 and December 7, 2024. If passed at Town Meeting, it would allow the Planning Board and the Select Board time to evaluate adequate rules for locations and placement of such facilities.

Resident Neil Skillin asked about legal ramifications regarding a moratorium. The Town Manager stated that we could be facing legal ramifications on two fronts: 1) from Acadia

Health in response to the moratorium, and 2) from the seller of 2 Old Point Avenue for interfering with a private real estate transaction.

Motion by Ms. Estes to include the proposed moratorium as Article 39 in the 2024 Town Warrant, second by Mr. Moody. No further discussion. Motion passed 4-0.

2. Temporary speed bumps for designated areas of concern

Discussion included comments from former Road Commissioner Mr. Wright, on the labor requirements to install and remove temporary speed bumps, and the state law on creating obstacles in the road. This disclosure caused unease with the Select Board and the Town Manager and the decision was made to table this item indefinitely. The Town will continue to rely on the Sheriff's Office to monitor and control the speed of motorists.

3. Research on sales of tax acquired properties since 2018

Not yet completed – should be finished this week.

4. Site review ordinance on signs (for Town Meeting)

This is for the 2025 Town Meeting agenda/warrant.

5. One foreclosed property has been redeemed (11 Mountain View Road), two others are still pending Town Manager's attempt at contact

Need to have Select Board sign prepared Quit claim Deed

Motion by Ms. Estes to approve the Quit claim Deed for 11 Mountain view property in the name of Wayne Carroll, second by Ms. Dwyer. Discussion included correction to the name on the Quit Claim Deed from Beth Carroll to Wayne Carroll. Motion passed 4-0.

F. Items of Communication:

1. Living Well reports – none at this time
2. Fire Dept adding an 18' x 20' bldg. to the side of East Madison Fire Station to house their new "side-by-side – notification only, no action required.
3. Town Manager's report on expenses and budget – currently **at 83%** (week 47 = 90%)

G. New Business

1. Recommended ordinance amendments (Chap 148 Animals, Chap 514 Animal Control)

Chairman Veneziano pointed out to the Town Manager that any ordinance change had to go before the Town Meeting. These amendments will be presented to the Select Board and Advisory Board in preparation of the 2025 Town Meeting warrant.

2. Appointment of Town Clerk etc. for June 1, 2024, to May 31, 2025

Appointments by the Town Manager do not require Select Board action.

3. Town Manager's recap on Technology Conference & Cyber Security presentations

While there were many awesome things to look at, there were a couple that really drew my attention. The first item was the need for cyber security training for all employees. The second is the ability to vote electronically at town meetings.

The Town Manager will coordinate with area communities to see if there is any interest in acquiring the electronic voting devices. The cost and utilization could be shared. If deemed necessary or appropriate, the expense would not be included until the FY 2026 budget.

4. Employee request to donate earned PTO or sick time to another employee

The Town Manager denied the request for lack of guidance within the personnel policy and the highway union contract. We need to establish a policy before allowing any employees the ability to "gift" their time to another employee or to a "bank".

Chairman Veneziano mentioned that the School District #59 utilizes a bank or pool which is overseen by a committee before any time is allocated to a participant in need. The Town Manager will check with the Superintendent for the policy related to this pool.

Resident Neil Skillin mentioned that he had worked on a similar policy with a company and that he found the greatest employee satisfaction came from being able to gift time directly to another individual instead of donating it to a pool. The Town Manager will work with Mr. Skillin for his input.

5. National Weather Service – river flood forecasting service

The Town needs to officially ask them to monitor and provide river flood forecasts

Motion by Ms. Estes to authorize the Town Manager to request such monitoring and alerts from the NWS, second by Ms. Dwyer. No discussion. Motion passed 4-0.

6. MDOT request for use of parking lot behind Reny's for office staging June-November

The Select Board authorized the Town Manager to grant the MDOT request.

H. Citizen Concerns: None

I. Select Board Concerns: None

J. Adjournment:

Motion by Mr. Moody to adjourn, second by Ms. Estes. No discussion. Motion passed 4-0. Meeting adjourned at 7:20pm.

**ANNUAL TOWN MEETING
MONDAY JUNE 10, 2024, 7:00 PM
MAIN STREET MIDDLE SCHOOL AUDITORIUM**

NEXT REGULAR SELECT BOARD MEETING IS
MONDAY JUNE 24, 2024
OLD POINT SCHOOL
6:30 pm