

MINUTES
MADISON SELECT BOARD MEETING
EAST MADISON FIRE STATION
MONDAY NOVEMBER 10, 2025
6:30 p.m.

Video link: <https://www.youtube.com/watch?v=btvnkxmDmIY>

- A. Call to order** - Meeting was called to order at 6:30pm and all saluted the flag.
- B. Roll Call** - Ms. Estes was absent, all others present.
- C. Consent Agenda**
 - 1. A/P Warrants:**
#11 – 10-28-2025 - \$55,322.68
#12 – 10-28-2025 - \$1,861.97 (Library)
 - 2. Payroll Registers:**
#44 – 10-30-2025 - \$18,285.57 (includes Fire Chief retro call pay)
#45 – 11-06-2025 - \$16,064.32

Mr. Pike made the motion to accept the AP Warrants and Payroll Registers as presented, Mr. Bean seconded. No discussion. Motion carried 4-0.
- 3. Application for Liquor License for On-Premises: Beer, Wine, & Spirits for the Harvell-Bishop Post 7865 VFW.**

Mr. Bean made the motion to approve the liquor license for Harvell-Bishop Post 7865, Mr. Martin seconded. No discussion. Motion carried 4-0.
- 4. Application for Games of Chance License for Harvell-Bishop Arnold Trail VFW Post 7865**

Mr. Pike made the motion to approve the license for games of chance for Harvell-Bishop Post 7865. Mr. Bean seconded. No discussion. Motion carried 4-0.
- D. Acceptance of the minutes** of the Select Board meeting on October 27, 2025.

Mr. Bean made the motion to accept the minutes as presented. Mr. Martin seconded. No discussion. Motion carried 4-0.
- E. Old Business**
 - 1. Enhanced Live Audio at Select Board Meetings – options and costs**

Town Manager met with John Harlow to discuss options. Mr. Harlow had found a wireless microphone set that would allow a microphone at each Select Board (and planning board

desks and the department head table. There would be 8 microphones that would amplify the volume to the back of the audience and on the video recording. The cost is about \$800 to be taken out of the Public Relations line of the approved TIF budget. Mr. Martins asked if that included the speakers. Town Manager responded that speakers would be a separate cost. The Town Manager will get more Information (and potential demo) before doing any purchases. The Town Manager stated that the total cost would be around \$1000-\$1200.

2. Somerset County Commissioner Vacancy – The list of candidates includes Janet White, Paul Frederick, and Don Skillings – **only one vote per Municipality** (November 19th).

The Town Manager stated that the Somerset County Commissioners had a vacancy due to the resignation of Cyp Johnson, as he had recently moved out of Madison. The Town Manager stated that the Select Board would have one vote, as would each of the other municipalities in District 2. Ms. Janet White provided a written resume introducing herself to the Madison Select Board. Mr. Paul Frederick attended the Select Board meeting and handed out a paper with his credentials, and telling why he thought he would be a good fit for the position. Mr. Don Skillings had provided a letter of interest with his qualifications to the Town Manager, which she shared with the Select Board. The Select Board was informed of their option to have all attend the vacancy election or to have one member attend with the intention of voting for their preferred candidate.

3. Preble Ave ball fields – citizen Mike Landry reported someone hunting in the wooded area around and between the ball fields and walking trails. The Town Manager requested that the Select Board reconsider posting the town-owned property in and around the Preble Avenue recreation area. Mr. Landry had reached out to the Town Manager in regards to a deer being shot on town property, then tracked onto Mr. Landry's property. He was notified by the Game Wardens that they were looking for the deer on his property. Mr. Martins agreed it was a good idea and stated that they did not know where the deer was shot. The Town Manager answered that they did know where the deer was shot based on the report from the Game Wardens. Mr. Martins made a motion to post the Preble Avenue recreation area as "No Hunting.". Mr. Pike seconded. No further discussion. Motion carried. 4-0

F. Items of Communication

1. Department Head Reports for October
 - a. Code Enforcement
 - b. Fire – Thank you
 - c. Highway-Review of support.
 - d. Library
 - e. Recreation
 - f. Sheriff

The Road Commissioner delivered his report of activity for the month of October. His report included: leaf pickup; vehicle preparations for winter; bulk salt and calcium purchases; grading dirt roads; removing docks and benches from boat landings – and he asked to be given a date certain to do this task each fall.

The Madison Public Library received a \$10,000 gift from the Carnegie Foundation to be used as needed. Head Librarian, Julie Forbus intends to use the funds to repair the front door and restore the windowpanes in that door.

2. Living Well bi-weekly Report
3. Town Manager's report on expenses, revenues, and GA (through October) for FY 26 – currently at 32.0% (week 19 = 36.5%) – the Town Manager stated that they were a little below the expected budget.
4. Public Relations - Opportunities to address groups. The Town Manager spoke about two instances where she and the Town Clerk were asked to present "local government" to groups of young people and to inform them of what they do: a girl scout/brownie troop and the 3rd graders at Main Street Middle School.
5. Thank you letter from Spectrum Generations – the Town Manager read a thank you letter from Spectrum Generations for the gift of financial support they received from the Town of Madison.
6. Town Clerk report on recent referendum election - Ms. Stevens stated that they had a very good voter turnout for the November 4th referendum election. There were 1,102 votes cast, of which 200 were absentee ballots. Ms. Stevens stated everything went smoothly.
7. Webinar on Communications Essentials for Non-Communications Professionals – the Town Manager, Ms. Stevens and Mr. Martins attended an online training called Communication Essentials for the Non-Communication Professional. All three agreed the webinar was very informative and helpful.
8. Public Relations events & meetings – the Town Manager stated that she had been invited to an information session and tour at Sappi with other local leaders and interested parties. Sappi leadership talked about looking for ways to work with The Nature Conservancy who bought several dams on the Kennebec River from Brookfield. One of the dams, the Shawmut Dam, is a principal water source for the Sappi mill.
9. Staff training opportunities through MMA Workforce Education Fund – the Town Manager reached out to all Town employees with information about the MMA Workforce Educational Fund, a non-profit that recently received funding that could help pay for employees continuing education.

G. New Business

1. Forest Hill Cemetery – Fine Line Paving – donation of paving labor & materials – the Town Manager shared pictures of the Forest Hill Cemetery and asked the Road Commissioner to speak on the donation. Mr. Wright stated that Jim Peters of Fine Line Paving donated materials to fix part of the gravel road going into the cemetery. He said that Mr. Peters would like to have it looking nice, where he has family buried in that area. Mr. Wright suggested writing a Thank You letter. The Town Manager agreed.

H. Citizen Concerns

1. James Rosado – Old Point Ave resident
 - a. Crosswalk sign at intersection of Edwards St and Old Point Ave needs to be adjusted (fallen over?)
 - b. Crosswalk paint is fading
 - c. Significant crack in pavement going across Old Point Ave
 - d. Trucks/trailers (all types of vehicles) speeding on Old Point Ave
 - e. Trucks/trailers using engine brakes at all hours of day and night (loud)
 - f. “No Truck Entry” signs on Edwards St facing Old Point Ave entrance
 - g. Fencing at dog park (Preble Ave area?)

The Town Manager sent the above list to Mr. Wright regarding the road concerns. Mr. Wright stated that he had taken pictures of the various areas of concerns and would share those with the Town Manager. He stated that the crosswalk under discussion was considered an illegal sidewalk as it did not land on a sidewalk but rather on the side of the road. It had previously been taken out but Mr. Rosado wanted it back.

The Town Manager will look into the dog park matter and ask for more information from those who were involved in the original discussions. No other citizens concerns.

I. Select Board Concerns

Mr. Pike got a report from a resident about dumping of trash at the boat landing. Mr. Wright stated that there was a particular resident who keeps an eye on the place. No other Select Board members expressed concerns.

J. Executive Session

Motion by Mr. Martins to enter into executive session to discuss a personnel matter pursuant to 1 MRSA § 405-6(A). Seconded by Mr. Pike. No discussion. Motion carried 4-0. Entered executive session at 7:10pm. Exited executive session at 7:58pm. No action taken.

Motion by Mr. Bean to enter into executive session to discuss a legal matter pursuant to 1 MRSA § 405-6(E). Seconded by Mr. Pike. No discussion. Motion carried 4-0. Entered executive session at 7:59pm. Exited executive session at 8:08pm. Motion by Mr. Pike to authorize the town attorney, Mr. Ken Lexier, to represent the Town of Madison against Mr. Daniel Safranec in an effort to recover legal fees, fines and penalties. The contract will be on a contingency basis. Seconded by Mr. Bean. No further discussion. Motion carried 4-0.

K. Adjournment

Motion by Mr. Pike to adjourn the meeting, seconded by Mr. Bean. No discussion. Motion carried 4-0. Meeting adjourned at 8:09pm.

**NEXT REGULAR SELECT BOARD MEETING
108 OLD POINT AVENUE
MONDAY NOVEMBER 24, 2025
6:30 pm**