

March 16, 2020

To the Residents of Madison,

Our town, like all communities across the state, has been monitoring the COVID-19 virus and its potential impact. In light of action taken by the Governor's Office and the local school district, there will be some adjustments in the way Town services are provided. These will be evaluated on an ongoing basis and changes will be made as information and circumstances change.

Our goal is to ensure the safety of our employees and our residents in the most responsible ways possible. We apologize for the inconveniences that these measures will cause. We strongly encourage residents to follow best practices for hand washing, social interaction, and self-care. We are doing our best to balance municipal responsibility and considering the needs of the public.

Best regards,



Tim Curtis  
Town Manager



Albert Veneziano  
Select Board Chair

***The following measures will be implemented as of Monday, March 16th until March 31st. If circumstances warrant, that time period will be extended:***

**Madison Public Library** – The Library will be open on a very limited basis. People should call 696-5626 to determine a schedule for book pick up and drop off.

**Public Works** – Public Works personnel will continue to work however there will be no public access to the Town Garage. Persons with road concerns or questions should call the highway garage at 696-5378.

**General Assistance** – Persons seeking general assistance should call the Town Office at 696-3971 and we will process applications accordingly.

**Code Enforcement** – Those wishing to get building permits or who have questions regarding projects should call the town office at 696-3971 and ask to speak to the Town Manager. The office will be processing as much as possible via phone, email, and regular mail. The Code Enforcement Officer will not have office hours during this time.

**Town Office** – The Town Office will remain open as a resource for residents, but will strongly encourage use of online sites to reduce the need for residents to come in. Please call ahead (696-3971) and we will do our best to provide the services that you require. There is a drop-box outside of the Town Office to allow people to drop off tax payments. It is possible to re-register vehicles and boats, and get hunting and fishing licenses online. There are links on the Town website at [www.madisonmaine.com](http://www.madisonmaine.com)

**Tax Services (Assessing/Collection)** – If you have questions regarding the assessment of your property please call the Town Office and we will relay the request to our Tax Assessor. During this time, the tax assessor will not have regular hours at the Town Office. If you have questions about a current tax bill, please call 696-3971.

**Recreation** – All recreation programs will follow the same protocol of MSAD59. Currently all activities are on hold through March 31<sup>st</sup>.

**Public Safety** – If you have a non-emergency request such as a burn permit you may call the Town Office at 696-3971 or check online at [www.wardensreport.com](http://www.wardensreport.com) For a police report, please call 696-5373 and they will assist you in obtaining what you need. Emergency needs for police, fire, and EMS should be treated as normal by calling dispatch for assistance (911).

**Board Meetings** – Non-essential meetings that require the attendance of more than 10 people will be rescheduled to a later date. Various boards will defer to their board chair and superintendent to determine the need for meetings. That includes Planning Board, School Board, Sanitary District, Water District, and the Madison Electric Board of Directors