

TOWN OF MADISON - PUBLIC NOTICE

The Inhabitants of the Town of Madison are hereby notified of a public meeting. The time, place and purpose of which are as follows:

**MINUTES
BOARD OF SELECTMEN
OLD POINT SCHOOL MEETING ROOM 104
108 OLD POINT AVENUE
OCTOBER 22, 2018
6:30 p.m.**

- A. **Salute to the flag:** Meeting was called to order at 630pm
- B. **Roll Call:** Selectmen Al Veneziano, Jack Ducharme, George Elias, Ron Moody and David Savage were present. Town Manager Tim Curtis, Road Commissioner Jeff Wright and Finance Director Tammy Carrier were also present.
- C. **Consent Agenda:** Warrants Dated: # 8 (9/24/18 - \$533,070.63), # 9 (\$2,099.92), # 10 (10/08/18 - \$157,345.47); Payroll Dated: #39 (9/27/18 - \$10,331.56), # 40 (10/3/18 - \$11,167.02), # 41 (10/11/18 - \$10,529.75): Motion to approve by Mr. Elias, seconded by Mr. Moody. Motion carries 5-0.
- Liquor License:** VFW Post 7865: The VFW application is for both an annual renewal of liquor license and game of chance license. Motion to approve by Mr. Elias, second by Mr. Ducharme. Motion carries 5-0.
- Liquor License:** American Legion: Post #39's application is a renewal of their yearly liquor license. Motion to approve by Mr. Elias, seconded by Mr. Moody. Motion carries 5-0.
- Quit Claim Deed:** Matson – 19 Middle Street: Town Manager Curtis explained that the property owner has paid off the last remaining 2015 taxes, and continues to make payments toward the 2016. Motion to approve the quit claim deed to Harold Matson, 19 Middle Street made by Mr. Elias, seconded by Mr. Ducharme. Motion carries 5-0.
- Adoption of Somerset County Hazardous Mitigation Plan:** Town Manager Curtis said that the County has been working on this update for 2 years and the work was completed earlier this year. He has participated in some meetings and the plan helps identify areas in the county that could be at risk from a natural disaster, and Mr. Curtis recommended that the Board approve the updated plan. Motion to approve by Mr. Moody, seconded by Mr. Elias. Motion carries 5-0.
- D. **Discuss acceptance of meeting minutes of September 24, 2018:** Motion to approve by Mr. Elias, seconded by Mr. Moody. Motion carries 5-0.
- E. **Old Business** (Selectmen's Concerns from immediately preceding meeting): None
- F. **Items of Communication:** Town Manager Curtis shared the updated State Valuation which has reduced Madison's figure down to \$333M, from \$345M. This number is the basis for Revenue Sharing and State Aid to Education.

At this year's MMA convention, the Town Manager learned of new reporting requirements for Animal Control Officers. Madison shares an ACO with Norridgewock, Smithfield and Rome. The ACO is tracking time and mileage this year and plans to come up with cost sharing proposals for the next budget year.

The Town has submitted a grant application to the Rural Maine Development Authority to ask to fund a redevelopment plan for the former Madison Paper site.

This week the Town will submit to the Assistance to Firefighters Grant to ask for \$300,000 in funding for a fire truck to replace a 1990 model.

At the next Select Board meeting there will be a public hearing for the proposed changes to the Animals Ordinance (Chapter 148).

Election day is Tuesday November 6, and absentee voting is currently in full swing at the Town Office.

G. New Business

1. **Department Head Reports:** Road Commissioner Jeff Wright reported on work recently completed on Kennebec Street, River Road and Golf Course Road. Chairman Veneziano asked when leaf pickup would begin in town to make sure the storm drains are clear. Mr. Wright said that would begin by the end of the month.

A report from Fire Chief Don French was received as information. A report from Code Enforcement Officer Susan Hathaway noted that the Town is on pace for over 65 building permits compared to less than 50 last year. Also the former Somerset Residential property on Shusta Road has been sold and the new owners are working on a 29 room facility for daily and weekly rentals.

2. **Discuss Summary of FY18 Audit:** The Town Manager briefly shared with the Board that the firm of RHR Smith has completed the final draft of the financials and that he and Finance Director Tammy Carrier had reviewed and signed off. Mr. Curtis noted that the unassigned fund balance has increased by \$200,000 from last year to this year, but that at Town Meeting voters approved using \$300,000 of undesignated fund balance to offset taxes in the current year budget. It was the consensus of the Board to wait to review the full budget before asking representatives from RHR Smith to do a formal presentation.

This was the third of a three-year bid for auditing. The Finance Director and Town Manager are pleased with the format and the efficiency of the audit. It was the consensus of the board to have the Town Manager contact RHR Smith to see if they would offer another three-year bid.

3. **1st Quarter Budget Review:** The Town Manager shared 1st quarter revenue and expense numbers with the Board, noting that things seem to be right on track with nearly 50% of tax revenues in and approximately 25% of expenses spent. There were no questions or concerns from the Board.
4. **Discuss Allocation of Sheriff's Office Refund:** The refund from the County Sheriff's office for funds not spent on policing for the 2018 fiscal year totaled approximately \$77,000. With a number of legal bills expected from the abatement hearing with Madison Paper Industries, the recommendation from the Town Manager was to allocate \$50,000 to the Town's legal fund which is currently at a negative \$7,500 balance. The remainder should be allocated to future purchases of public safety vehicles.

Chairman Veneziano thought that the total amount should be allocated to the legal fund and remain there until the legal battle with Madison Paper is over, after which the Selectmen could decide to move the money for other purposes.

Motion by Mr. Ducharme to allocate the total amount to the legal fund, seconded by Mr. Elias. Mr. Moody asked if there was enough in the public safety vehicle line to purchase a cruiser in the summer of 2019. The Town Manager says the balance in that account is approximately \$32,000. The last cruiser replacement cost a net of approximately \$26,000. Motion carries 5-0.

- H. **Selectman Concerns:** Mr. Veneziano wondered aloud if there was anyway to pass a law to eliminate all political signs.
- I. **Citizen Concerns:** None
- J. **Executive Session to discuss a personnel matter pursuant to 1MRSA 405(6)(A):** Motion to enter executive session by Mr. Moody, seconded by Mr. Elias. Motion carries 5-0. The board entered executive session at 7:00pm.

The Board exited executive session at 7:30pm. Motion by Mr. Ducharme to authorize the Town Manager to hire a third full time seasonal employee for the Highway Department, seconded by Mr. Savage. Motion carries 5-0.

- K. **Adjournment:** The meeting adjourned at 7:32pm