

TOWN OF MADISON - PUBLIC NOTICE

The Inhabitants of the Town of Madison are hereby notified of a public meeting. The time, place and purpose of which are as follows:

**MINUTES
BOARD OF SELECTMEN
OLD POINT SCHOOL MEETING ROOM
June 5, 2017
6:30 p.m.**

- A. **Salute to the flag:** Meeting was called to order at 6:30pm.
- B. **Roll Call:** Selectmen Al Veneziano, Jack Ducharme, Paul Fortin, Mike Edgerly and Ron Moody were in attendance. Town Manager Tim Curtis and Road Commissioner Glen Mantor were also present.
- C. **Consent Agenda:** Warrants Dated: #32 (5/18/2017 - \$488,938.19); #33 (5/18/2017 – \$3,264.11) Payroll Register: # 21 (5/25/2017 - \$9,888.30). Motion to approve by Selectman Edgerly, seconded by Selectman Moody. Motion carries 5-0.
- D. **Discuss acceptance of meeting minutes of May 22, 2017:** Motion to approve by Selectman Fortin, seconded by Selectman Ducharme. Motion carries 5-0.
- E. **Old Business** (Selectmen's Concerns from immediately preceding meeting): None
- F. **Items of Communication:** Town Manager Curtis reported on clarification he received regarding any debt incurred by the Department of Electric Works. MEW currently has the ability to issue a Revenue Bond up to \$1.2M for which the rate payers are responsible. According to the 1975 MEW Charter the Town can issue a General Obligation Bond on behalf of the electric works, for which the taxpayers are responsible. If MEW wants to change its charter to allow for unlimited borrowing it would be for revenue bonding only. Mr. Edgerly asked if MEW could revenue bond as a utility then why did they need Town approval in 1995 to raise their borrowing limit to \$1.2M. Mr. Curtis suspected it was because they are still at department of the Town.

The Town Manager reminded the Board that the next Assessors meeting will be June 26 at 530pm. Mr. Curtis then informed the Board that the property owner at 25 Park Street has appealed the denial of an abatement request to the County Commissioners who will hear the appeal on Wednesday June 7th. The home was purchased out of foreclosure in 2015 for \$60,000 it is valued at \$120,000. The abatement request was based only on market value.

The attorney for Madison Paper and Somerset Acquisitions has contacted the Assessor's Office and asked for an extension to provide information based on the Town's request to help set the valuation going forward. The Town Manager said the same attorney asked for an extension in Anson and the Anson Assessors granted three weeks. This is the second extension. The consensus of the Board was to approve a three week extension and have Assessing Agent Shirley Bartlett communicate with the attorney.

Code Enforcement Officer Bob Dunphy will be unavailable while recovering for some health issues. If needed Leo Mayo can be sworn in as a temporary replacement. The Town Manager provided the board with a list of over 70 Building Permits issued over the past year sorted by location for their information.

Town Manager Curtis discussed the May report from the Madison Division of the Sheriff's Office, particularly the spike in 911 calls. After discussing with dispatch it seems there was a sorting error and the actual figures for May were 55 911 calls for the Madison Division and 140 911 calls for all services in Madison (Fire, Medical, etc).

Recreation Director Chris LeBlanc reported to Mr. Curtis that the Summer Recreation Program is getting geared up for July. Kayla Bess will coordinate programs for children from Anson and Madison including swimming lessons, day trips and activities at the Garret Schenck School.

Somerset Public Health is publishing a recreational trail guide on the Town's behalf. The small publication, called the Madison Adventure Guide features a scavenger hunt of recreational areas in town that includes a chance to win a \$150 gift card to New Balance. Mr. Curtis noted that the picture of the volleyball courts does match what is actually at the location. Highway is working to engineer new posts to hold the nets.

G. **New Business**

1. **Public Hearing (Proposed Changes to Site Review Ordinance):** Select Board Chair Veneziano opened the public hearing at 6:40pm. Chris Huck with the Kennebec Valley Council of Governments was on hand to answer questions regarding the changes. Town Manager Curtis thanked Mr. Huck and the members of the Planning Board for the effort that was put into this work.

Mr. Huck said the only piece of unfinished business was that the changes in site review will now offer different standards for parking, driveways and other traffic related issues than what is currently in the Town subdivision ordinance. Since there is not enough time to bring a change to the subdivision ordinance to Town Meeting, the Planning Board will have to work to make those changes in the future to the two ordinances will be consistent.

Mr. Curtis outlined the changes in the summary sheet. He noted that the Planning Board spent a lot of time discussing parking, and hopes to develop a downtown parking plan in the future.

Mr. Fortin asked why the Planning Board would be the final decision on whether or not an application is complete and not the Code Enforcement Officer. Mr. Huck said that the wording in the ordinance needed to be changed for clarification, because in one part of the document it said the CEO had the final say and in another part the Planning Board. For consistency the PB decided the final say would rest there.

Road Commissioner Glen Mantor asked if there were any requirements for snow removal under storm water management. Mr. Huck said not specifically but since the site review now refers to requirements from the Department of Environmental Protection, that the DEP may have specific wording for snow removal.

Seeing no further questions, Chairman Veneziano closed the public hearing at 7pm.

2. **Discuss Paving Bid Recommendation:** Town Manager Curtis shared the list of bids with the Selectmen. The bids ranged from a low of \$150,000 to a high of \$189,000. After reviewing the bids, Road Commissioner Glen Mantor recommended Bard Paving. Mr. Moody asked if anyone from the Town monitors the work to make sure the right amount of pavement is put in place. The Road Commissioner said there are processes in place to make sure the Town is not over charged and he is on site with a heat gun to make sure the asphalt is at the right temperature.

Motion from Mr. Fortin to award the 2017 paving bid to Bard Paving for \$162,051.60, pending approval of the funds at Town Meeting on June 12, 2017, seconded by Mr. Moody. Mr. Ducharme mentioned for disclosure that he has hired one of the bidders (Fine Line Paving) to repave his driveway and would abstain if the board felt it was a conflict. The consensus of the board was that it was not a conflict. Motion carries 5-0.

- H. **Selectman Concerns:** Mr. Ducharme had questions regarding the costs and efficiency of the Town Animal Control Officer following up on stray cat calls. The Town pays him hourly and mileage and

recently the ACO time sheet showed expenses of \$42 for responding to stray cat calls. The Town Manager explained that the ACO covers many towns and a good ACO is hard to find. The calls come through the Sheriff's Office and the ACO determines how to best respond. Town Manager Curtis said he did not expect the costs for ACO to be over budget.

Mr. Moody also wanted to know what the procedure is for handling stray cat calls. Sharon Carey with the Madison Division of the Sheriff's Office, explained that when animal control calls come in pertaining to cats, the ACO responds in person, and if the board wants to take a different approach they could. Town Manager Curtis will follow up with ACO Robert Crosby and report back to the Board.

- I. **Citizen Concerns:** Resident Charles Potratz from 17 Locust Street was looking to hear about his request to have his home value adjusted. He purchased the home in 2015 and the property was revalued in 2016, he had met with Town Manager Curtis about having it looked at again. Mr. Curtis said he spoke with Assessing Agent Shirley Bartlett today and she will make an appointment with Mr. Potratz for another review.

Mr. Potratz also said he noticed that the Highway Department was preparing land next to him at the Old Point School for a new playground and he wanted to make sure that they are aware of the right of way so that they don't have to move the playground once it's in place.

- J. **Adjournment:** Meeting adjourned at 7:17pm