

TOWN OF MADISON - PUBLIC NOTICE

The Inhabitants of the Town of Madison are hereby notified of a public meeting, The time, place and purpose of which are as follows:

**MINUTES
BOARD OF ASSESSORS
Old Point Avenue Facility, 108 Old Point Avenue
Monday July 13, 2015
5:30 p.m.**

- A. Roll Call. Present were Albert Veneziano, Jack Ducharme, Paul Fortin, Cyp Johnson, Mike Edgerly.
- B. Discuss acceptance of meeting minutes of June 1, 2015. Assessor Ducharme made a motion to approve the minutes. Assessor Fortin seconded. Motion carried.
- C. Old Business
1. Review of Transition Notes from Bill VanTuinen. Town Manager Curtis summarized Bill's notes to Shirley Bartlett. The big accounts are done and in Trio (Backyard Farms, Madison Paper, Specialty Minerals, Summit Natural Gas and CMP). New construction loose ends – Merit Burpee (house), Helen Peavey (mobile home), Jim Elias (house). There should be a check on incomplete construction from last year. All deeds and splits are done, exemptions have been entered. A resident named Handlin has cleared some land for pasture; the land is in Tree Growth. Their forester has given notice that they are removing land from Tree Growth. Tree Growth penalty has been calculated.
- Shirley Bartlett indicated that she has gone through all the cards and the information Bill entered on the site visits and those values look fine.
- Shirley passed out an estimate of the valuation for the Board, an increase over last year of \$26,000,000 to about \$393,215,000.
- D. New Business
1. Discuss Expectations with Contracted Assessing Agent. Spotting new construction was noted. The Board will let the Town Office know of any new construction. Assessor Fortin suggested that Highway could also point out new development.

The last Re-valuation of the Town was completed in 1998. The RFP stated that $\frac{1}{4}$ of the properties would be reviewed each year i.e. 600 parcels a year. The contracted assessing agent didn't think that she could do 600 parcels in her contracted 50 days a year.

Regarding Assessor's meetings, the Board would like to meet on a monthly basis for a while.

2. Discuss Training Opportunities. Shirley will be at tax school, August 3 – 7. The Board could sign up for a day or a class. Town Manager to give the Board the information on the tax school.
3. Discuss preparations for setting tax commitment. The Board would like to set the commitment on August 12th.

E. Items from the assistant to assessors.

F. Items from the Board Members.

G. Items from the Public

H. Adjourn. Assessor Johnson made a motion to adjourn. Assessor Fortin seconded. The meeting adjourned at 6:23 p.m.