

TOWN OF MADISON - PUBLIC NOTICE

The Inhabitants of the Town of Madison are hereby notified of a public meeting. The time, place and purpose of which are as follows:

MINUTES BOARD OF SELECTMEN OLD POINT SCHOOL MEETING ROOM January 8, 2018 6:30 p.m.

- A. **Salute to the flag:** Meeting was called to order at 650pm.
- B. **Roll Call:** Selectmen Al Veneziano, Jack Ducharme, Paul Fortin, George Elias and Ron Moody were in attendance. Town Manager Tim Curtis, Treasurer/Clerk Kathy Estes and Finance Director Tammy Carrier were also in attendance.
- C. **Consent Agenda:** Warrants Dated: # 18 (12/18/2017 - \$561,964.49), # 19 (12/18/17 - \$2,068.35). Payroll Registers Dated: # 51 (12/21/17 - \$ 13,203.00), # 52 (12/28/17 - \$12,062.22), #1 (1/4/18 - \$17,044.35): Motion to approve by Mr. Elias, seconded by Mr. Moody. Motion carries 5-0.
- Quit Claim Deed:** Account #2111 160 Whittier Farm Road: Motion to approve by Mr. Ducharme, seconded by Mr. Elias. Town Manager clarified that all the 2014 taxes have been paid. Motion carries 5-0.
- Quit Claim Deed:** 1676 Lakewood Road: Motion to approve by Mr. Fortin, seconded by Mr. Elias. Motion carries 5-0.
- D. **Discuss acceptance of meeting minutes of December 18, 2017:** Motion to approve by Mr. Fortin, seconded by Mr. Elias. Motion carries 4-0. Mr. Veneziano abstained since he was not present at the December 18 meeting.
- E. **Old Business (Selectmen's Concerns from immediately preceding meeting):** None
- F. **Items of Communication:** Town Manager Curtis noted that Code Enforcement Officer Bob Dunphy remains on sick leave and alternate Leo May is covering.

The Town Manager reviewed the proposed 2018 Meeting Schedule for the Selectmen/Assessors. Motion by Mr. Fortin to approve the meeting schedule, seconded by Mr. Ducharme. Motion carries 5-0.

Treasurer Kathy Estes will send out approximately 45 foreclosure notices this week. Foreclosure date is February 12, 2018.

The Anson/Madison Sanitary District met last week and will be issuing a letter to the Towns for Storm water Assessments. It is anticipated that Madison could pay as much as \$80,000 in the upcoming fiscal year with that amount increasing to \$160,000 in FY19 and \$240,000 in FY20. Mr. Elias, who also serves on the AMSD Board, clarified that the district would no longer charge the towns for repairs to the storm water system as they will set aside a portion of the funds collected for capital improvements to the system. Mr. Fortin suggested that the selectmen from Madison and Anson meet jointly to discuss this new assessment.

Town Manager Curtis said he has compiled a total of approximately \$1.7M that the Town has paid the Sanitary District for storm water maintenance and repairs over the past 15 years. Mr. Curtis said he has asked for a summary of what streets have had repairs done and what remains to be done, to date he has not received that summary from the District.

Mr. Fortin said the Select Boards from Madison and Anson should meet to discuss the response to this assessment from the Sanitary District. The Town Manager will reach out to the Anson Town Office to schedule a meeting.

Town Manager Curtis said that during the November storms it was discovered that the generator for the Town Office/Fire Department was not functioning properly. It has been serviced and ready to go if needed.

A new water heater has been installed at the Old Point Facility.

Asbestos removal at 5 Locust to begin next week

G. New Business

1. **Caucus of Somerset County District #2 to Select Budget Committee Member:** Chairman Veneziano opened the caucus at 7:15pm. Municipal officers in attendance included Madison Selectmen Veneziano, Ducharme, Elias, Fortin and Moody. Town Manager Tim Curtis and Madison Treasurer Kathy Estes were also in attendance. Chairman Veneziano explained that the caucus is being held to appoint a member to the Somerset County Budget Committee for a three-year term.

Madison Selectman Fortin nominated Tim Curtis to serve on the Somerset County Budget Committee, seconded by Madison Selectman Moody. There were no other nominations. All in favor, none opposed. Chairman Veneziano closed the caucus at 7:20pm.

2. **Department Head Reports:** Road Commissioner Glen Mantor was not in attendance as the Highway crew has been working to remove snow. The Town Manager reported that the Road Commissioner told him that equipment and personnel are in good shape. Reports from the Fire Department and Sheriff's office were accepted as information.

The Town Manager reported that Somerset County will return \$41,755.00 to the Town for monies budgeted but not spent from the 2016 policing contract with the County Sheriff's Office. The Town Manager recommended that the Board allocate \$5,755.00 to Animal Control, and the remaining \$36,000.00 to the legal fund to pay for counsel in the abatement appeal with Madison Paper.

Motion to that affect by Mr. Ducharme, seconded by Mr. Moody. Mr. Moody asked if the amount included funding for cruisers. The Town Manager said all cruisers are paid for and this is the remaining amount. Mr. Ducharme asked if there was a contingency fund that the Sheriff's Office uses for training and so forth. Mr. Curtis said he and the Sheriff have a memorandum of understating to keep \$30,000.00 set aside for contingencies such as training, overtime etc.

Mr. Fortin asked if these amounts are allocated will there be any remaining money as of June 30, 2018. The Town Manager said he expected to use both the additional ACO funds and the additional Legal funds in this fiscal year. Motion carries 5-0.

3. **6 Month Budget Review:** The Town Manager reviewed the first 6 months of expenses with the totals running at approximately 51%, and total revenues coming in at approximately 54%. Mr. Fortin noted that the Town had budgeted \$30,000 for storm drain maintenance and spent almost 100% by this point. The Town Manager said that the Town pays for a one-time maintenance fee for cleaning out storm drains and that was done this fall. Mr. Curtis said he does not expect any further bills from the Sanitary District this fiscal year.
4. **Workshop Cemetery Ordinance:** The Board reviewed and discussed proposed changes to the Town's cemetery ordinances (chapters 26 & 532). Proposed changes included updating definitions of headstones and monuments, and combining much of the requirements in chapter 532 into chapter 26 and eliminating chapter 532 entirely. The Board discussed whether objects like granite benches,

fences and other items should be allowed in the new sections of Forest Hills because it complicates the mowing process and costs more money to maintain.

The Board also discussed how the money earned from the Cemetery Trust is used toward the costs associated with care and maintenance at Forest Hills. Treasurer Kathy Estes reported that the current principal balance of the Trust is approximately \$300,000.00 and has earned approximately \$19,000.00 this fiscal year.

According to chapter 26:6 E of the code book the Selectmen are to allocate funds from the interest earnings of the Cemetery Trust each year to offset costs of maintenance. Current practice is to include the interest earnings as general revenue and use that to offset taxes. One suggestion was to create an improvement plan each year and to have the interest earnings dedicated to that in the budget.

The Board will have further discussion at the meeting scheduled for February 12, 2018 during which there will be a public hearing to take comment. Changes will be brought to Town Meeting for final approval.

- H. **Selectman Concerns:** Mr. Fortin asked if the Selectmen will be able to review the proposed changes to MEW's charter. The Town Manager said if the Board would like to meet with members of the Madison Electric Works Board of Directors this spring there April 30 meeting would not conflict with any scheduled Selectmen's meeting. There is a public hearing to discuss upcoming legislation to change the MEW charter scheduled for May 14, 2018. Mr. Curtis said he would bring the language changes to the Selectmen at the next meeting. Mr. Fortin said there should be a way to notify all MEW rate payers of the proposed changes including those who live in other towns such as Anson, Norridgewock, and Starks.

Mr. Fortin also mentioned that the Board should prepare the paperwork for the Town Manager's evaluation. Mr. Moody wanted to discuss the evaluation process. Mr. Veneziano said it would be added to the next meeting's agenda.

Mr. Ducharme said he heard that the lights at the ice rink were on all night. The Town Manager said Madison Electric has been working on the lights and that he would follow up.

- I. **Citizen Concerns:** Randy Woodworth from Naomi Avenue shared his concerns with the pace and the danger involved with some of the demolition work at 21 and 25 Naomi.
- J. **Adjournment:** Meeting was adjourned at 8:20pm.