

TOWN OF MADISON - PUBLIC NOTICE

The Inhabitants of the Town of Madison are hereby notified of a public meeting. The time, place and purpose of which are as follows:

**MINUTES
BOARD OF SELECTMEN
Old Point School Meeting Room
Monday January 25, 2016
6:30 p.m.**

- A. Salute to the flag. Meeting was called to order at 6:30pm.
- B. Roll Call. Present were Chairman Al Veneziano, Vice Chair Jack Ducharme, Cyp Johnson, and Paul Fortin. Mike Edgerly arrived a few minutes after the meeting began.
- C. Consent Agenda: Warrants dated: #19 (1/11/2016 - \$149,621.73); Payroll registers #2 (1/14/16 - \$11,839.14); #3 (1/21/16 - \$12,759.06). Motion to accept by Selectman Ducharme, seconded by Selectman Fortin. Motion carries 5-0.
- D. Discuss acceptance of meeting minutes of January 11, 2016: Motion to accept by Selectman Fortin, seconded by Selectman Johnson. Motion carries 5-0.
- E. Old business (Selectmen's Concerns from immediately preceding meeting): None
- F. Items of Communication:

Town Manager Curtis mentioned that due to the MLK Holiday last Monday that the School Board was meeting tonight which creates a bit of a conflict from residents who would like to attend both meetings. Chairman Veneziano suggested sending a letter the school board chair suggesting that if they reschedule, they try to avoid the 2nd or 4th Monday's of the month.

Town Manager Curtis shared with the board a list of auditing firms from around the state that will receive a request for proposal in the coming weeks.

Today was the deadline for unpaid 2013 property taxes. The Town Manager noted that it appears at least 20 properties will be foreclosed on by the Town. A complete list will be brought to the next Selectmen meeting on February 8th.

The Board was reminded that Thursday night at 6pm there will be a Water District Public Hearing to discuss plans to replace several miles of water pipe from North Anson to Anson.

The Town Manager notified Norm Haggan of DOT of dip in the road on lower White Schoolhouse

The Ice Rink on Weston Avenue is open for skating.

The Town Manager mentioned that he would be seeking to fill an opening on Advisory Board, and that he hopes to have a first draft of the budget for the Selectmen to review by the end of February.

There had been a question about access to the Bangor Savings Line of Credit, the Town Manager reviewed the contract and the Town could borrow against it through December 31st, 2017

Current Checkbook balance is approximately \$425,000 with a balance in TIF of approximately \$640,000. The Town Manager and Finance Director are planning to pay the MSAD59 payment in 2 parts, one the week of February 22 and the balance on March 14th.

G. New Business

1. Discuss quit claim deeds: The Town Manager reported that Larry Huard had purchased the property at 400 Main Street at public auction on January 15th. Motion from Mr. Ducharme to authorize a quit claim deed to Larry D. Huard and Galene M. Huard for Map 20 Lot 004-A (400 Main Street). Seconded by Mr. Johnson. Motion carried 5-0.
2. Discuss Matching Grant Payment for Firehouse Bakery: Town Manager noted that the Firehouse Bakery had been awarded a \$3,000 matching grant on the condition they spend over \$6,000. They have produced their invoices for product and renovations of \$6,150. Motion by Mr. Fortin to approve the grant of \$3,000 from TIF to the Firehouse Bakery. Seconded by Mr. Ducharme. Motion carries 5-0.
3. Discuss Equipment Costs (Highway/Fire): The Road Commissioner and Town Manager reviewed with the board an equipment list highlighting some major purchases that may be needed in the next 5 to 10 years. One fire truck is 26 years old and the oldest snow plow is over 20 years old. The Town Manager is recommending that while the maintenance crews continue to work to keep the vehicles lasting as long as possible it may be worth considering allocating money from the Economic Development budget (TIF) to be set aside each year in an interest bearing account to save for major purposes. The Town Manager recommends \$75,000.00 per year. The consensus of the board was to begin setting aside the money from TIF this coming year.
4. Discuss Capital Road Projects: In the first draft of the budget that the Board should receive next month, Town Manager Curtis will recommend up to \$300,000.00 for road projects. The board reviewed the proposed road surface management plan for the next three years. This year's recommended road work would cover Blackwell Hill, Old County Road, Kennebec Street, Wedge Street, Lowe Street, Hazel Street and Butler Street. It would also set aside money to move forward on Heald Street. Mr. Ducharme confirmed that Heald Street would include sanitary work and that the Sanitary District is on the same page. The Town Manager said they hope to learn from some mistakes on Ingals Street and make sure Highway and Sanitary are both at the table to discuss the engineering plans.

Mr. Ducharme asked why Blackwell Hill Road was not considered part of the TIF District, if Russell Road and Golf Course Road are. The Town Manager said he did not recall the reasoning for not including Blackwell Hill when the TIF was amended in 2013. Road Commissioner Glen Mantor questioned how much Backyard Farms traffic uses Blackwell Hill. Mr. Ducharme said if Golf Course Road and Russell Road are included then it would make sense that Blackwell Hill would also be considered a feeder road to BYF. Town Manager Curtis said he could contact DECD and look into what steps would be needed to incorporate Blackwell Hill into the TIF.

5. Appoint Trustee to Anson/Madison Water Board: The Town Manager said he has heard from five people who have expressed interest in serving on the board. The names are *Lynn Andrews, Dick Bartlett, Phil Curtis, Peter Paine and Brett Hagopian*. Mr. Fortin moved to appoint Phil Curtis to fill the remainder of the term as a trustee on the Anson/Madison Water Board. Seconded by Mr. Johnson. Motion carried 5-0. Mr. Fortin commented that the Water Board has some very important financial decisions to make in the future and that the Town is fortunate to have someone with Phil Curtis' experience with the legislature who is willing to help.
6. Discuss Small Claims Court for past due Personal Property Taxes: Town Manager Curtis noted that there is currently an outstanding balance of \$5,900 in past due personal property taxes. Of that amount there are 5 individuals that make up over \$4,000 or about 70%. The Town Manager recommends taking those accounts to small claims to get a judgement in order to lien their property. The board agreed with that approach.

Town Manager Curtis added that Thompson Farm account no longer exists in Madison and the board may want to consider writing off the amount owed on farm equipment assessed from 2010 through

2013. The board agreed it was going to be difficult to pursue the Thompson Farm in Small Claims since it was sold 3 years ago. Motion from Mr. Fortin to write off the \$1,414.87 owed in Personal Property taxes for 709 River Road. Seconded by Mr. Edgerly. Motion carries 5-0.

H. Selectmen's Concerns: Mr. Edgerly thanked the Town Manager for volunteering his time to clean off the ice rink. Mr. Ducharme inquired as to the progress of getting some speed limit signs the board had approved several meetings ago. The Town Manager will look into that. Mr. Ducharme also reminded the board that there is a meeting of the full boards from Anson, Madison and Starks Wednesday night to discuss the AMS Ambulance Service.

I. Citizen's Concerns: None

J. Executive Session to discuss a personnel matter pursuant to 1 MRSA 405 (6) (A). Town Manager performance review. Motion from Mr. Ducharme to enter executive session, seconded by Mr. Johnson. Motion carries 5-0. The board entered executive session at 7pm.

The board came out of executive session at 7:45pm with no action taken

K. Adjournment: Meeting adjourned at 7:46pm