

## TOWN OF MADISON - PUBLIC NOTICE

The Inhabitants of the Town of Madison are hereby notified of a public meeting. The time, place and purpose of which are as follows:

### MINUTES BOARD OF SELECTMEN OLD POINT SCHOOL MEETING ROOM November 27, 2017 6:30 p.m.

- A. **Salute to the flag:** Meeting was called to order at 630pm
- B. **Roll Call:** Selectmen Al Veneziano, Jack Ducharme, Paul Fortin, George Elias and Ron Moody were present. Town Manager Tim Curtis and Finance Director Tammy Carrier were also in attendance.
- C. **Consent Agenda:** Warrants Dated: : #15 (11/13/2017 - \$154,467.56), Payroll Registers: # 46 (11/16/2017 - \$11,523.68), #47 (11/22/2017 - \$10,704.25): Motion by Mr. Elias to approve, seconded by Mr. Fortin. Motion carries 5-0.
- Beano License Tardiff Belanger American Legion Post #39: Motion to approve Beano license and a Game of Chance license by Mr. Moody, seconded by Mr. Fortin. Motion carries 5-0.
- Game of Chance License for VFW Post 7865. Motion to approve 2 game of chance licenses for the VFW by Mr. Ducharme, seconded by Mr. Elias. Motion carries 5-0.
- Liquor License extension for The Dore Group LLC: Motion to approve by Mr. Elias, seconded by Mr. Fortin. Town Manager Curtis explained that this license would allow the caterer to operate in Madison for a one-time event in December. Motion carries 5-0.
- D. **Discuss acceptance of meeting minutes of November 13, 2017:** Motion to approve by Mr. Elias, seconded by Mr. Ducharme. Motion carries 4-0 (Mr. Fortin abstained as he was not at the November 13 meeting).
- E. **Old Business** (Selectmen's Concerns from immediately preceding meeting): None
- F. **Items of Communication:** Town Manager Curtis updated the board on the status of Code Enforcement Officer Bob Dunphy who has been on sick leave since November 14. Bob will be receiving three weeks of physical therapy and plans to return to work in mid-December. Leo Mayo of Embden is working with Bob to cover Madison and Anson.

The Town Manager met with attorney Ken Lexier to discussion options on the property issues at 21 Naomi Ave. There is a standing order from the Selectmen to tear down the house by January 27 2018, but the property owner has allowed a tenant to stay at the property. Mr. Lexier says what is needed is notice of a failed septic or building code violation which if not fixed could prompt a judge's order to vacate the property. However this work requires a notice from Code Enforcement and the time allowed to fix must be reasonable and since the building is to be torn down anyhow there does not seem to be a way to remove someone from the property any sooner than January.

Mr. Fortin asked if there was anything that the Town learned from this experience, Town Manager Curtis said that in the case of an occupant in a dangerous building the first step would be to pursue a judge's order through a land use violation.

The Town Manager has been getting bids to abate the asbestos siding at 5 Locust Street. One bid has come in at \$3,800, with two remaining bids outstanding. There are a limited number of companies licensed for this type of work.

Based on requests for information at previous meetings, the Town Manager shared a photo of the building located approximately 300 yards from off White Schoolhouse Road. The building is consistent with the permit pulled for a shed in November 2016.

Seasonal employees have begun work with the Highway Department. Equipment Operator Chris Buzzell has been hired to replace Jay Watt on a seasonal basis.

Sheriff Lancaster was in attendance to introduce Deputy Logan Roberts, who is the newest member of the Madison Division patrol. The Sheriff also mentioned to the Board that Deputy Lucas Libby will be shipping out with his National Guard unit for a year starting in the spring of 2018.

The newest Madison cruiser is in and should be fully outfitted and on the road by the end of this week.

The Town Manager reminded the board that there are scheduled meetings with the Anson/Madison Sanitary District board of directors on Tuesday November 28 and a special meeting of the Madison Assessors on Wednesday November 29.

For the month of December only one Select Board meeting has been scheduled for Monday December 18 at 630pm.

Mr. Veneziano wanted to recognize Hunter McDonald as Madison High School's student of the month. Hunter works for Channel 11 and tapes many of the Selectmen meetings.

#### G. New Business

1. Discuss Retail Marijuana Prohibition Ordinance: At the previous meeting the Board had asked for sample language of a prohibition ordinance consistent with the results of the local ballot referendum on November 7, 2017. The Town Manager provided a stock prohibition from Maine Municipal, and discussed adding language to prohibit the practice of 'retail gifting' which is a gray area in the current law that may allow retailers to give away marijuana product in conjunction with sale of another product.

It was the consensus of the Board to wait and see what is done at the state level and to bring a prohibition ordinance to annual Town Meeting in June. The board was concerned that there would not be enough turnout to hold a special town meeting in the immediate future.

2. Discuss Change in Cemetery Lot Sales in Forest Hills Section 30: In order to maintain consistency with current practice of selling single grave lots in Section 30 at Forest Hills Cemetery, Finance Director Tammy Carrier asked the board to change the designation of lots 1264, 1266, 1268, 1270, 1272, and 1274 from four grave lots to single grave lots. Motion to approve by Mr. Fortin, seconded by Mr. Ducharme. Motion carries 5-0.
3. Discuss Extending Line of Credit: At Town Meeting in June the voters approved a warrant article that authorized the Selectmen to extend the current line of credit with Bangor Savings for one year. Currently the ability to borrow against the line ends December 31, 2017. Town Manager Curtis explained that the costs associated with extending the line would be approximately \$1,000 and bond counsel could draw up the necessary paperwork in the next couple of weeks. Motion by Mr. Fortin to authorize the extension of the current line of credit with Bangor Savings to allow for borrowing through December 31, 2018, seconded by Mr. Moody. Motion carries 4-0 with Mr. Ducharme abstaining.
4. Review Budget Timeline: The Town Manager outlined plans for budget prep starting in January and recommended that department heads take a more direct role in preparing and presenting their

budgets. He also recommended bringing in members of the Advisory Board earlier to inform them of potential budget concerns.

Mr. Fortin asked what would happen if there was a significant difference between a department head budget and the Town Manager's recommendation. Town Manager Curtis said that if there was something that he didn't support he would certainly make that clear to the Budget Advisory Committee and the Select Board.

Town Manager Curtis also shared with the Board a timeline of workshops and public hearings to address the number of ordinance changes to come before Town Meeting in June.

5. Discuss Write off to correct Personal Property Tax Acct# 275: Based on a misfiling for Business Equipment Tax Exemption for equipment owned by Diggin Riggan, the personal property tax bill for 2016 was approximately \$1400 higher than it should have been. Assessors Agent Shirley Bartlett has corrected the mistake and Diggin Riggan has paid the correct amount of personal property taxes for 2016 and 2017. Motion from Mr. Fortin to write off \$1418.88 plus fees and interest for account #P275, seconded by Mr. Elias. Motion carries 5-0.

H. Selectman Concerns: None

I. Citizen Concerns: None

- J. Executive Session to consult with legal counsel pursuant to 1MRSA 405 (6) (e). Motion by Mr. Fortin to enter executive session, seconded by Mr. Ducharme. Motion carries 5-0. The Board entered executive session at 7:05pm.

The Board exited executive session at 7:35pm. No action taken.

- K. Executive Session to discuss an economic development matter pursuant to 1 MRSA 405 (6) (c): Motion by Mr. Fortin to enter executive session, seconded by Mr. Elias. Motion carries 5-0. The Board entered executive session at 7:45pm.

The Board exited executive session at 8:08pm. No action taken.

L. Adjournment: