

TOWN OF MADISON - PUBLIC NOTICE

The Inhabitants of the Town of Madison are hereby notified of a public meeting. The time, place and purpose of which are as follows:

**MINUTES
BOARD OF SELECTMEN
Meeting Room Old Point Ave School
Monday September 12, 2016
6:30 p.m.**

- A. Salute to the flag: Meeting was called to order at 6:30pm
- B. Roll Call: Selectmen Al Veneziano, Jack Ducharme, Paul Fortin, Mike Edgerly and Ron Moody were present. Town Manager Tim Curtis was also in attendance.

C. Consent Agenda:

Warrants Dated: # 6 (8/22/16 - \$494,120.85); # 7 (8/22/16 - \$2,558.63); # 8 (8/24/16 - \$5,850.00); Payroll Registers: #34 (8/25/16 - \$10,037.59); #35 (9/1/16 - \$15,116.34); #36 (9/8/16 - \$12,542.71): Motion to approve by Mr. Fortin, seconded by Mr. Moody. Motion carries 5-0.

Bingo/Game of Chance License for Tardiff-Belanger Post #39 American Legion: Motion to approve a Game of Chance running from October 1, 2016 to March 31, 2017 and a sealed ticket game of chance from October 1, 2016 to Sept 30, 2017 by Mr. Fortin, seconded by Mr. Moody. Motion passes 5-0.

- D. Discuss acceptance of meeting minutes of August 22, 2016: Motion to approve by Mr. Ducharme, seconded by Mr. Fortin. Motion carries 5-0.
- E. Old business (Selectmen's Concerns from immediately preceding meeting): Selectman Moody wanted to share some positive comments he received about Madison Anson Days, especially the fireworks which he thought was the best show he had ever seen.
- F. Items of Communication:

Town Manager Curtis reported from his first meeting as a member of the Legislative Policy Committee with Maine Municipal. The Committee chose to focus on Education Funding and County Jail Funding as two of their main initiatives for the upcoming legislative session. The Board signed authorization to allow the Town Manager to be a voting delegate at the Maine Municipal Convention in October.

The Town received a letter from attorney's Wheeler and Arey regarding 10 year old files regarding the case Candice Testa v. The attorneys are planning to destroy the copies and informed the Town of their intent.

October 1, 2016 is the annual Household Hazardous Waste Collection day at the Skowhegan Transfer Station. Residents must pre-register at the Town Office

The Town Manager suggested changing the Assessors/Selectmen Meeting Schedule and moving the Assessors meeting up from Oct 24 to Oct 10. In addition the Town Manager asked about moving the Selectmen meeting on the 24th due to some personal business that will take him out of town that day. Selectman Fortin recommended changing both dates and having one Assessors/Selectmen meeting on Monday October 17 at 5:30pm. The board was in agreement with the change.

Tax collections have been coming in at a good pace and the current checkbook balance is \$565,000 that includes paying \$313,000 for paving projects. At this rate the school should receive the Sept payment on schedule.

G. New Business

1. Department Head Reports (Highway, Fire & Police): Road Commissioner Glen Mantor reported on summer projects including shoulder work on Blackwell Hill and Old County Road and roadside mowing. The stress of mowing continues to impact the 2007 Trackless which is also used for sidewalk plowing. The Town Manager passed out a prioritized list of itemized Highway Equipment, noting that the Trackless was number 8 on the list. The current repairs to the mower are estimated to be around \$2,000 and this would be the second repair in 2 years.

Fine Line Paving donated the use of his sweeper for clean up around Madison/Anson Days and Glen recommended sending him a letter of thanks signed by the Board.

The Town Manager also mentioned that the radar speed sign should be brought into town from Ward Hill Road. The Sheriff's Office and the Road Commissioner will coordinate setting it up on Madison Ave.

The Board accepted reports from Madison Fire and the Sheriff's Department as information. Selectman Moody asked about Fire restitution that was covered at a previous meeting. Mr. Moody wanted to know when that restitution would come into effect. The Town Manager explained that was something triggered by a Fire Marshall investigation.

2. Discuss Road Opening for Septic System on Foss Road: The Town Manager reported that this concern regarding a sewer pipe has been resolved, no action needed.
3. Discuss DEP Permitting for Wesserunsett Dam repairs: The Town Manager shared reports from DEP's preliminary interview regarding repairs to the Dam. Any hand packing of eroded spots beneath the dam could be done with permit by rule, but filling the large pool area would require some permitting at a cost of approximately \$300. The Town Manager shared information from Michael O'Conner with DEP that indicated that the Town would not have to incur large costs from engineering, compensation or consulting.

The Town Manager and Road Commissioner will work to gather more information on the site as the water level is lowered this fall. The Town Manager said there have been quotes on repairing the corner of the dam and he would like to move forward with those repairs also this fall. Mr. Fortin wanted to be make sure that the Lake Association was aware of the progress. The consensus of the Board was to move forward.

4. Discuss Updates to Matching Grant Application: In light of reviewing the tax lien process the Town Manager found that past recipients of grant awards have been behind on their Real Estate and Personal Property taxes. There have been at least two cases, as such the Town Manager recommended updating the application to include wording to ensure that taxes are paid up to date before the cash payout is authorized. Motion from Mr. Moody to revise the Town Matching Grant Application to include: "Businesses must be paid up to date on both Real Estate and Personal Property taxes before receiving cash payout for award." Seconded by Mr. Edgerly. Motion carries 5-0.

The owner of Elm House Laundromat has completed the work for the grant received in June of this year. The award was for \$1,900, but the project came in under budget and they are seeking \$1,722.68. Motion from Mr. Fortin to pay Elm House Laundromat \$1,722.68 from TIF, seconded by Mr. Ducharme. Motion carries 5-0.

5. Discuss Line of Credit/Cashflow: Town Manager Curtis spoke with bond counsel regarding the possibility of extending the current Line of Credit that is currently in place and expires December 2017.

The Town would have to decide what type of line of credit if any they would want after December 2017, and that decision needs to be clarified by the 2017 Town Meeting in June.

The Town Manager wanted to know if there were any circumstances that the Board would be willing to borrow from the line of credit if payments were factored into future budgets. The consensus of the Board was not to borrow money for any reason other than extreme emergencies.

The Town Manager wanted input from the board regarding building up reserves. One of the reasons to have a line of credit would be to allow for some reserve to be built up over the next several years. This year the Town used RHR Smith and Associates for the audit and one of their managing partners would like to come to present the report to the Board and answer any questions regarding fund balance.

The Board wanted to know what the Town Manager thought the fund balance should be. Mr. Curtis noted that there has been some relief with the payment of taxes but there are two looming issues, one Madison Paper's payment of approximately \$756,000 by Sept 29th and the payment of \$860,000 to Somerset County due October 31st. Overall the average expenses for the Town run about \$600,000 per month and perhaps a 2 month supply of cash of \$1.3 to \$1.4 million would be an adequate fund balance. Mr. Moody said he would only be comfortable with that amount if there was a line of credit to back it up. Mr. Fortin said he did not want to see the Town go back to a point where there was \$2-\$3 million fund balance.

Mr. Ducharme said that the board should look at whether or not both the school and the town both need a two month balance. The Chair of the School Board is willing to re-open the conversation between the school board and select board in either a joint meeting or special sub-committee meeting. The consensus of the Board was to wait to hear from the auditors and review the 2016 audit in October.

- H. Selectmen's Concerns: Selectman Ducharme asked about trimming the weeds around the ice rink/volleyball court. Town Manager Curtis said that there will be a school community service day on October 7 and that will be one of the projects. Mr. Moody said the Pines looks to be in good shape and thanked the Highway crew for their work.
- I. Citizen's Concerns: None
- J. Adjournment: The meeting adjourned at 7:15pm.