

TOWN OF MADISON - PUBLIC NOTICE

The Inhabitants of the Town of Madison are hereby notified of a public meeting. The time, place and purpose of which are as follows:

**MINUTES
BOARD OF SELECTMEN
OLD POINT SCHOOL MEETING ROOM
March 12, 2018
6:30 p.m.**

- A. **Salute to the flag:** Meeting was called to order at 630pm
- B. **Roll Call:** Chairman Al Veneziano was absent. Vice Chair Jack Ducharme and Selectmen George Elias, Paul Fortin and Ron Moody were present. Town Manager Tim Curtis, Finance Director Tammy Carrier and Clerk/Treasurer Kathy Estes were also in attendance.
- C. **Consent Agenda:** Warrants Dated: #24 (2/26/2018 - \$552,007.71); #25 (2/26/2018 - \$3,528.20); Payroll Warrants: #9 (3/1/2018 - \$15,073.11); # 10 (3/08/2018 - \$11,349.42). Motion to approve by Mr. Elias, seconded by Mr. Moody. Motion carries 4-0.
- Liquor License for Curtain Up Enterprises: Motion to approve by Mr. Fortin, seconded by Mr. Elias. Motion carries 4-0.
- D. **Discuss acceptance of meeting minutes of February 26, 2018 & February 27, 2018:** Motion to approve both sets of minutes by Mr. Fortin, seconded by Mr. Moody. Motion carries 4-0.
- E. **Old Business** (Selectmen's Concerns from immediately preceding meeting): None
- F. **Items of Communication:** Town Manager Curtis reminded the board that there is a School Budget meeting 6pm Monday 3/19. This will be the first look at the MSAD59 Budget.

The proposed County budget will remain flat with less than an overall 1% increase and the town portion will decrease by a few thousand.

Backyard Farms has sent out invitations to local leaders for a meeting to discuss their options for bringing in laborers. The meeting will be held Tuesday March 27 at 630 at Backyard Farms.

The Town Manager has written some reviews of appointed positions and shared the review the Emergency Management Director with the Board. Due to extenuating circumstances Marc Leslie has not been in communication with the Town Office and Town Manager Curtis is not recommending that he be reappointed in June.

The Town Manager shared the letter sent from the Town Office to the State Economic and Community Development Office to recommend Madison as one of several 'Opportunity Zones' in the state to receive tax credits for businesses that develop in those areas. Madison also received letters of support from several other businesses and state agencies.

Bee Line Cable has announced a price increase for local cable services. The broadcast fee will increase from \$9.31 to \$17.36 effective April 1, 2018.

The Town had been anticipating an abatement from Eagle Creek for the 2017 assessment of the hydro-electric facilities they purchased from Madison Paper. The deadline was Friday March 2 and no application was received at the Town Office. Attorney David Silk would like to speak to the Board of

Assessors regarding next steps with the MPI 2016 abatement. The consensus of the board was to hold an Assessor's meeting on March 26, 2018.

G. New Business

1. **Department Head Reports:** Due to weather the Road Commissioner was not available for report. Fire and Police reports were accepted as information. Town Manager Curtis noted that alternate Code Enforcement Officer Susan Hathaway had been quite busy on her first week on the job. He plans to have her provide a report at the first Selectmen's meeting in April.
2. **Discuss Storm Water Invoice from Anson/Madison Sanitary District:** Based on calculations made by the Sanitary District the towns of Madison and Anson have received invoices for service charges on the catch basins and pipe within the municipality. At Anson's Town Meeting on March 3, 2018 residents failed to raise the money to cover the invoice. To follow suit, Town Manager Curtis recommends notifying the Sanitary District that the Town of Madison will budget the same amount as last year (\$30,000) to cover the costs of cleaning catch basins and reimburse the District for work performed. The consensus of the Board was to have the Town Manager send a letter to that affect, and to attend the AMSD board meeting on March 21 and report back to the Select Board on the following Monday March 26, 2018.
3. **Budget Review:** Town Manager Curtis reported that as of the end of February the Town has spent 66% of budget which is exactly where it should be at this time. Costs are trending to 98.4% of total budget with a potential remainder of approximately \$45,000.00. At the previous meeting (2/26/18) the Department Head's proposed budgets and the requests from the Water and Sanitary Districts combined for a proposed non-capital spending increase of \$160,142.00 (6.2% increase over current budget). The Town Manager's recommendations would reduce the increase to \$52,920.00 (2.04% increase)

Those changes included reducing the payment to the Sanitary District from \$85,000.00 to \$30,000.00; reducing the amount raised by taxation for policing from \$450,000.00 to \$440,000.00; reducing the summer roads special projects from \$42,750.00 to \$28,450.00; and utilizing interest from the Cemetery Perpetual Care Trust to offset mowing costs at Forest Hills Cemetery.

Town Treasurer Kathy Estes has researched the amount in the Cemetery Trust allocated to perpetual care. As of June 30, 2017 the balance of the Cemetery Trust was \$293,250.00 of which \$192,355.00 is dedicated to perpetual care which means the principal cannot be drawn, only the interest. The remaining \$100,894.00 is from lot sales which according to the Town Ordinance can be used for upkeep at Forest Hills. Ms. Estes recommends separating the two accounts to better track interest earnings. In this current fiscal year there is approximately \$24,000 in total earnings that can be used as revenue to the Town and to offset costs of maintaining Forest Hills Cemetery.

Motion by Mr. Fortin to authorize the Town Treasurer to separate the Cemetery Trust account into one account for perpetual care and another for general lot sales, and to allow for the current interest earnings to be used for revenue in the current budget and offsetting costs for mowing Forest Hills in the FY19 budget. Seconded by Mr. Elias. Motion carried 4-0.

The Road Commissioner will rework the capital budget and bring recommendations to the Board on March 26, 2017.

The Town Manager had two further recommendations. The first would be to change the stipend payment schedule for the Planning Board from one payment of \$750 to each member to \$50 per each meeting attended. Motion by Mr. Moody to set Planning Board stipends at \$50 per meeting not to exceed \$750 per year, seconded by Mr. Elias. Motion carried 4-0.

Mr. Curtis also asked if the Board would consider paying less of a portion of the commercial hauler tipping fees at Waste Management. The Town currently pays all the tipping fees totaling \$120,000 annually. If the Town were to reduce what they pay it would reduce the budget and the commercial haulers would be faced with passing those costs on to their customers. It was the consensus of the board not to change the process of paying for tipping fees.

4. **Discuss Waste Management Contract:** The current contract expires June 30, 2018. The new contract would reflect an increase of 2.5% with similar increases each year. It was the consensus of the board to accept the terms and direct the Town Manager to agree to a 5-year contract with Waste Management.
5. **Set Town Meeting Date:** Motion by Mr. Elias to set the Annual Town Meeting Date for Monday June 11, 2018 at 7pm at the Madison Junior High School, seconded by Mr. Moody. Motion carries 4-0.
6. **Discuss format for Town Meeting Warrant:** Town Manager Curtis shared examples with the Board on the difference between closed warrant articles and open warrant articles. Closed articles include budget amounts that cannot be increased, only decreased. Open articles include budget amounts that can be both increased and decreased. The board was split and asked that this issue be brought back up at a future meeting where all five board members were present. Town Manager Curtis noted that the language needed to be decided on by mid-April.
7. **Discuss updates to Park Related Ordinances:** Town Manager Curtis noted that there are three code chapters that refer to certain parks and recreation facilities by name. His recommendation was to update the list on chapter 667 to include Main Street Park & Playground and Fortin Family Playground. Motion by Mr. Moody to take the changes to Town Meeting, seconded by Mr. Elias. Motion carries 4-0.
- H. **Selectman Concerns:** Selectmen Moody, Elias and Fortin wanted to have an updated list on properties that are in various stages of citation for violation of property maintenance. Town Manager Curtis said that Code Enforcement Officer Susan Hathaway will have an update at the first meeting in April.
- I. **Citizen Concerns:** A resident from Naomi Avenue commented on the ongoing property issues there and the Town Manager noted that citations have been issued.
- J. **Executive Session to discuss a personnel matter pursuant to 1MRSA 405 (6) (A)** (Town Manager Evaluation). Motion enter executive session by Mr. Elias, seconded by Mr. Moody. Motion carries 4-0. The board entered executive session at 7:50pm. The board exited executive session at 8:40pm with no action taken.
- K. **Adjournment:** Meeting adjourned at 8:41pm